FINDING A BOOK ON THE SHELF USING THE CALL NUMBER

Books are shelved left to right on any of the Library’s bookshelves, following the alphabet and numbers. To get the book *The Short Stories* by Ernest Hemingway:

1. Search for it in **OneSearch** and select the book:
   - Find the call number next to where it reads “Available at,” which means that the book is available for loan. “Stacks” are where you find books that may be borrowed.
   - Call numbers begin with letters and are followed by a series of letters and numbers, in the case here **PS 3515 .E37 A6 1997**, and are located on the book’s spine. The first line represents the subject area. The P’s are *Language and Literature*. Most books have one or two letters. The order of the P’s will be P, followed by PA, PB, PC, etc., up to PZ.

2. Find the Book in the Stacks:

   ![Diagram showing how to find a book on the shelf using the call number](image)

   - **Step 1:** Find the call number in OneSearch. Call numbers appear on the book's spine.
   - **Step 2:** Find the book’s section in the stacks. The range for each shelf is posted on a sign tab in the aisle.
   - **Step 3:** Look at the second line and go to three thousand five hundred fifteen in the PS section. Numbers range from 1-9999.
   - **Step 4:** Then, locate the 3rd line with the same method. First find E, then go up to the number 37 within E. Be Careful: since those numbers are decimals, .E4 will appear, for example, **PS 3515 .E37 A6 1997**. Then, use the same method for the 4th line. The last line is the publication date.

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